

## ARTICLE 71-03

### UNIFORM GROUP INSURANCE PROGRAM

#### Chapter

71-03-01	Bid Process
71-03-02	Health Maintenance Organization Coverage [Repealed]
71-03-03	Employee Responsibilities
71-03-04	Employer Responsibilities
71-03-05	Board Responsibilities
71-03-06	Participation of Political Subdivisions Employee Responsibilities
71-03-07	Participation of Political Subdivisions Employer Responsibilities

### CHAPTER 71-03-01 BID PROCESS

#### Section

71-03-01-01	Bid Contracts
71-03-01-02	Bid Specifications
71-03-01-03	Bid Deadlines
71-03-01-04	Bid Letting

**71-03-01-01. Bid contracts.** Contracts for the uniform group insurance programs must be awarded through a competitive bidding process. In order to ensure uniformity, the board will utilize services of the actuarial consultant to formulate bid specifications.

**History:** Effective October 1, 1986.

**General Authority:** NDCC 54-52.1-08

**Law Implemented:** NDCC 54-52.1-04

**71-03-01-02. Bid specifications.** Bid solicitations will be for:

1. Life insurance.
2. Hospital and medical coverages - fully insured contract.
3. Individual and aggregate stop-loss insurance.
4. Administrative services only.
5. Third-party administrators.
6. Dental insurance.
7. Vision insurance.
8. Long-term care insurance.

9. Other bids will be solicited at the discretion of the board for the wellness program, cost containment programs, auditing services and such other services as may be determined by the board, from time to time, as necessary for the provision of these types of programs and services under the group insurance program.

**History:** Effective October 1, 1986; amended effective May 1, 2004.

**General Authority:** NDCC 54-52.1-08

**Law Implemented:** NDCC 54-52.1-04

**71-03-01-03. Bid deadlines.** Bid solicitations will be sent to prospective bidders, licensed to do business in North Dakota, on or before December first of the year preceding the end of a biennium.

All bids must be postmarked no later than midnight, December thirty-first, of the year preceding the end of a biennium. Bids postmarked after the deadline will be invalid. Bids must be in a sealed envelope, clearly marked with "BID - GROUP MEDICAL AND LIFE PROGRAMS".

**History:** Effective October 1, 1986.

**General Authority:** NDCC 54-52.1-08

**Law Implemented:** NDCC 54-52.1-04.2

**71-03-01-04. Bid letting.** Bids that are incomplete or otherwise not following the bid specifications will be invalid.

Bids will be opened at a public meeting of the board in January of the year in which the biennium ends.

Contracts will be awarded to the successful bidders prior to March first of the year in which the biennium ends.

**History:** Effective October 1, 1986.

**General Authority:** NDCC 54-52.1-08

**Law Implemented:** NDCC 54-52.1-04.2